



## **APPLICATION FORM STUDY AND INCOME ALLOWANCE**

This form is designed for applying for a study and income allowance from Stichting Omscholing Dansers Nederland. Dancers who have danced for ten years and paid at least 96 premiums\* can apply for this allowance, which may comprise reimbursement of study costs, a contribution to maintenance costs during the studies and/or financial support for setting up a business.

Applications are assessed by the board, who meet several times a year. Look at the website to find out the dates for submitting applications and for when they will be discussed.

An application will only be accepted within 12 months of payment of the last premium and if all the payment obligations have been met.

Read through the form carefully before filling it in. If something is unclear or you have a question, please contact ODN or look at [www.omscholingdansers.nl](http://www.omscholingdansers.nl)

### **APPLICANT'S DETAILS**

Applicant's full name:

Address:

Email:

Telephone:

Date of birth

Place of birth:

Bank account number:

Citizen service number:

The termination date of your dancing career:

\* FOR INFORMATION ABOUT YOUR PAID CONTRIBUTIONS PLEASE CONTACT OMSCHOLING DANSERS NEDERLAND: [info@omscholingdansers.nl](mailto:info@omscholingdansers.nl)

## PART I: DANCING CAREER AND IDENTIFICATION

Attach a separate document with your CV, stating at least your training and all the companies you have worked with, including the dates. Give the month and year of the starting and ending dates.

The Omscholingsregeling is legally obliged to ensure the identity of the applicant. It is therefore necessary to enclose a copy of your passport or ID card.

## PART II CAREER PLAN

### 1. Choice of Career

Give a description of your choice of new career (1-2 pages), addressing at least the following points:

- The career you have chosen, giving an account of your plans
- Explain how you made this choice and why you think it suits you
- What makes you confident that this is a good choice?

### 2. Study plan

Name, address and website of the educational institute(s) :

Name of the institute	Address	Website

Starting date of the education/course :

Name of the course	Starting and ending dates	Nr. of study hours per week (demonstrable)	Duration (how many years, months or weeks)

Describe your (re)training plan in 1-2 pages and answer at least the following questions:

- What kind of education/courses do you plan to follow?
- Why have you chosen this particular training institute?
- What is the timeline for your retraining?
- Describe how this retraining fits into your future career plan (1/2 page)

### PART III: STUDY COSTS

Specify your study costs as accurately as possible in the tables below. Study costs include among other tuition fees, costs of study books and travel costs

Use the original currency when applying for a course abroad

\*Materials required (obligatory) for your study will be reimbursed at 100%. Please enclose proof of these required costs. Other materials you need for your study may be reimbursed at 60% the board needs to approve these costs on forehand

\*\*Travel costs for commuting are reimbursed based on public transport (second class). If there is a need for traveling by car you can apply for reimbursement of 19 cent per kilometre. This request has to be well motivated. Parking fees are not eligible for reimbursement

**Name of course 1:**

	Enrolment	Tuition fee	Books	Materials*	Travel**
Year 1					
Year 2					
Year 3					
Year 4					

Are there any other costs involved? Please specify both what it is and what is costs:

Year 1		
Year 2		
Year 3		
Year 4		

**Name of course 2:**

	Enrolment	Tuition fee	Books	Materials*	Travel**
Year 1					
Year 2					
Year 3					
Year 4					

Are there any other costs involved? Please specify both what it is and what is costs:

Year 1		
Year 2		
Year 3		
Year 4		

**Name of course 3:**

	Enrolment	Tuition fee	Books	Materials*	Travel**
Year 1					
Year 2					
Year 3					
Year 4					

Are there any other costs involved? Please specify both what it is and what is costs:

Year 1		
Year 2		

Year 3		
Year 4		

#### PART IV INCOME SUPPORT

If you have danced for at least ten years and paid a minimum of 96 premiums, you are eligible for income support. If you do not want income support, skip to part V.

##### Extended benefit

If the duration of your studies is longer than the period of unemployment (WW) benefit to which you are entitled, you can apply for extended benefit. The benefit amount is determined on the basis of the number of hours you need to spend on your studies. If it is not possible to get WW benefit, ODN can give a substitute payment under certain conditions.

Would you like to apply for extended benefit? YES/NO

Do you want the Omscholingsregeling to take account of the wage tax deduction when granting a contribution towards maintenance costs? YES/NO

We advise you to choose **Yes** if you expect the contribution to form the greater part of your income.

For more information, see:

[http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/belastingdienst/prive/inkomstenbelasting/heffingskortingen\\_boxen\\_tarieven/heffingskortingen/](http://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/belastingdienst/prive/inkomstenbelasting/heffingskortingen_boxen_tarieven/heffingskortingen/)

#### PART V YOUR OWN BUSINESS

Are you planning to start up your own business? YES/NO

If you answered the question above with **No**, go to part VI.

Have you written a business plan? YES/NO

NB: in order to be eligible for financial support from the Omscholingsregeling, a business plan is obligatory! Please enclose it with this application.

Do you want to request financial support from the Omscholingsregeling for setting up your business? YES/NO

If you answered **Yes**, would you like:

1. an income guarantee for a particular period? YES/NO

If you answered Yes, for how long? (maximum of 12 months) From Up to

2. a contribution towards the interest charges of a loan you have taken out (max 48 months) YES/NO

3. something else? (please explain and specify)

## **PART VI SPECIAL CIRCUMSTANCES**

Is your situation subject to special circumstances that must be taken into account by the board of the Omscholingsregeling in evaluating your application? YES/NO

If you answered Yes, please enclose an explanation of these circumstances on a maximum of 1 page.

## **DEEL VII CHECKLIST for application procedure**

**For my application, I have answered and/or enclosed the following:**

- ☐ Applicant's details
- ☐ Details of dancing career (Curriculum Vitae)
- ☐ Copy of passport or ID card
- ☐ Career plan (choice of profession and course plan)
- ☐ Proof of any essential study materials (link to website or letter from school)
- ☐ Business plan (only in the case of applying for support for starting up a business)
- ☐ This checklist

## **Declaration**

I hereby confirm that the information in this application is complete and accurate.

Completed in :

Place

On:

Date

Signature:

This form should preferably be returned by e-mail to [info@omscholingdansers.nl](mailto:info@omscholingdansers.nl)

You can also send the paper version by post to the postal address below.

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